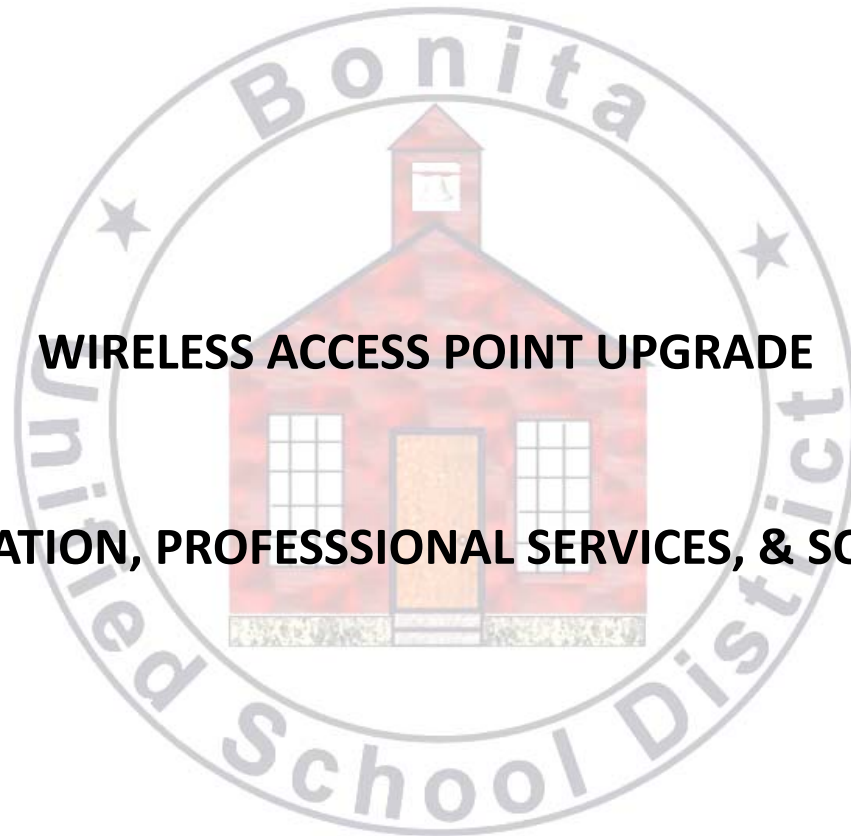


BONITA UNIFIED SCHOOL DISTRICT



WIRELESS ACCESS POINT UPGRADE

INSTALLATION, PROFESSIONAL SERVICES, & SOLUTION

BONITA UNIFIED SCHOOL DISTRICT
WIRELESS ACCESS POINTS
REQUEST FOR PROPOSAL

Opening Date and Time: January 18, 2017 @ 10:30:00 am

Bonita Unified School District will accept PROPOSALS for product installation, professional services and support of wireless access points.

The PROPOSALS must be received in the Bonita Unified School District Purchasing Office prior to 10:30:00 am on January 18, 2017, in a sealed envelope labeled with the proposal title. Proposals will be opened at above time and date. Proposals received after the above stated time will be returned to bidder unopened.

Each bidder shall be a licensed contractor pursuant to the California Business and Professions Code, and be licensed to perform the work called for in the Contract Documents. The successful bidder must possess a valid and active **Class B General Building License or C-7 Low Voltage Systems** at the time of bid and throughout the duration of this Contract. The Contractor's California State License number shall be clearly stated on the bidder's proposal

Subcontractors shall be licensed pursuant to California law for the trades necessary to perform the Work called for in the Contract Documents.

Each bid must strictly conform with and be responsive to the Contract Documents as defined in the General Conditions.

In accordance with California Public Contract Code Section 22300, the Owner will permit the substitution of securities for any moneys withheld by the Owner to ensure performance under the Contract.

Prevailing wages are applicable to the Project. These per diem rates, including holiday and overtime work, as well as employer payments for health and welfare, pension, vacation, and similar purposes, are available from the Director of the Department of Industrial Relations. Pursuant to California Labor Code Sections 1720 et seq., it shall be mandatory upon the Contractor to whom the Contract is awarded, and upon any subcontractor under such Contractor, to pay not less than the said specified rates to all workers employed by them in the execution of the Contract.

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in the Labor Code, unless currently registered and qualified to perform public work pursuant to Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

The Contractor and all subcontractors shall furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 on at least on a monthly basis (or more frequently if required by the District or the Labor Commissioner) and in a format prescribed by the Labor Commissioner. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

Separate payment and performance bonds, each in an amount equal to 100% of the total Contract amount issued by a California admitted surety as defined in California Code of Civil Procedure Section 995.120, are required, and shall be provided to the Owner prior to execution of the Contract and shall be in the form set forth in the Contract Documents.

It is each bidder's sole responsibility to ensure its bid is timely delivered and received at the location designated as specified above. Any bid received at the designated location after the scheduled closing time for receipt of bids shall be returned to the bidder unopened.

Proposals must be signed. A copy of the request for proposal is available at <http://do.bonita.k12.ca.us/District/Business-Services/Purchasing/index.html> and the USAC EPC Portal.

The Board of Trustees of the Bonita Unified School District reserves the right to accept or reject any and all proposals, to waive any irregularities in the proposals, to be sole judge as to the merit, quality and acceptability of materials proposed and their compliance to the specifications, if it be in the best interest of the District.

Respectfully Submitted
Anna G Hamilton
Director of Purchasing/Warehouse

PROJECT BACKGROUND

The District currently uses AeroHive brand access points throughout its 15 locations {13 schools + district office + performing arts center}. Generally, there is at least 1 AP per classroom with some AP's in administrative spaces with total of about 575 in use. The AP's are a mix of (wave 1) A+C units and N. The District seeks to remove all N based access points, deploy wave 2 A+C units in its secondary schools and deploy wireless access points to provide for exterior coverage throughout all schools.

E-RATE REQUIREMENTS

Signed copy to be returned with bid response.

The Telecommunications Act of 1996 established a fund by which Schools and Libraries across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (FCC). Funding is made available upon application approval by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC), which was established by the Act. The amount of discount is based on the numbers of students receiving free and reduced price meals.

1) E-RATE CONTINGENCY

The project herein is contingent upon the approval of funding from the Universal Service Fund's Schools and Libraries Program, otherwise known as E-rate. Even after award of contract(s) and/or E-rate funding approval is obtained, the District may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the District.

2) SERVICE PROVIDER REQUIREMENTS

The District expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.

- a. Service Providers are required to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this RFP.
- b. Service Providers are responsible for providing a valid SPIN (Service Provider Identification Number). More information about obtaining a SPIN may be found at this website: <http://www.usac.org/sl/service-providers/step01/default.aspx>
- c. Service Providers are responsible for providing a valid Federal Communications Commission (FCC) Registration Number (FRN) at the time the bid is submitted. More information about obtaining an FRN may be found at this website: <https://fjallfoss.fcc.gov/coresWeb/publicHome.do>
- d. Service Providers are responsible for providing evidence of FCC Green Light Status at the time the bid is submitted. Any potential bidder found to be in Red Light Status will be disqualified from participation in the bidding process and will be considered non-

responsive. More information about FCC Red and Green Light Status may be found at this website: http://www.fcc.gov/debt_collection/welcome.html

- e. Products and services must be delivered before billing can commence. At no time may the Service Provider invoice before July 1, 2017.
- f. Prices must be held firm for the duration of the associated E-rate Funding Year(s) or until all work associated with the project is complete (including any contract and USAC approved extensions).
- g. Goods and services provided shall be clearly designated as "E-rate Eligible". Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be "cost allocated" to show the percentage of eligible costs per SLD guidelines.
- h. Within one (1) week of award, the awarded Service Provider must provide the District a bill of materials using a completed USAC "Item 21 Template". Subsequent schedules of values and invoices for each site must match Item 21 Attachment or subsequent service substitutions.
- i. In the event of questions during an E-rate pre-commitment review, post-commitment review and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.
- j. The awarded Service Provider is required to send copies of all forms and invoices to the District prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the District placing the vendor on an "Invoice Check" with the USAC <http://www.usac.org/sl/applicants/step07/invoice-check.aspx>
- k. Services providers must comply with the FCC rules for Lowest Corresponding Price ("LCP"). Further details on LCP may be obtained at USAC's website: <http://www.usac.org/sl/service-providers/step02/lowest-corresponding-price.aspx>

3) SERVICE PROVIDER ACKNOWLEDGEMENTS

- a. The Service Provider acknowledges that no change in the products and/or services specified in this document will be allowed without prior written approval from the district and a USAC service substitution approval with the exception of a Global Service Substitutions.
- b. The Service Provider acknowledges that all pricing and technology infrastructure information in its bid shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).
- c. The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Should it not be the lowest corresponding

price, the service provider must disclose the conditions leading to the applicant being charged in excess of lowest corresponding price.

- d. This offer is in full compliance with USAC's Free Services Advisory <http://www.usac.org/sl/applicants/step02/free-services-advisory.aspx>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The service provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.

4) **STARTING SERVICES/ADVANCE INSTALLATION**


The annual E-rate Funding Year begins on July 1 and expires on June 30 of each calendar year. Regardless of the contract "effective date", E-rate eligible goods and/or services requested in this RFP shall be delivered no earlier than the start of the 2017 funding year (July 1, 2017). If Category 1 services (Telecommunication Services and Internet access) will begin on or shortly after July 1 of a funding year, the service provider, in some cases, may need to undertake some construction and installation work prior to the beginning of that funding year. Within the limitations indicated below, the infrastructure costs of a service provider can be deemed to be delivered at the same time that the associated Category 1 services begin. That is, if services begin on July 1, then the delivery of service provider infrastructure necessary for those services can be considered as also delivered on July 1.

EARLY FUNDING CONDITIONS

Category 1

There are four conditions that must be met in order for USAC to provide support in a funding year for Category 1 infrastructure costs incurred prior to that funding year.

- *Initiation of installation cannot take place before selection of the service provider pursuant to a posted Form 470 and in any event no earlier than six months prior to July 1 of the funding year.*
- *The Category 1 service must depend on the installation of the infrastructure.*
- *The underlying Category 1 service cannot have a service start date prior to July 1 of the funding year.*
- *No invoices can be submitted to USAC for reimbursement prior to July 1 of the funding year.*

For more information, please refer to the FCC Order involving the Nassau County Board of Cooperative Educational Services (DA 02-3365 , released December 6, 2002). This FCC decision only applies to Priority 1 services (telecommunications services and Internet access).


The complete text can be found at the following URL:

<http://www.usac.org/sl/applicants/step05/installation.aspx>

Category 2

There is one condition that allows USAC to provide support in a funding year for Category 2 installation costs incurred prior to that funding year.

- *We also amend our rules for category two non-recurring services to permit applicants to seek support for category two eligible services purchased on or after April 1, three months prior to the start of funding year on July 1. This will provide schools with the flexibility to purchase equipment in preparation for the summer recess and provide the maximum amount of time during the summer to install these critical networks.*

For more information, please refer to the FCC Report and Order and Further Notice of Proposed Rulemaking ([FCC 14-99](#) , released July 23, 2014). This FCC decision only applies to Category 2 services (Internal Connections).

5) **INVOICING**

- a. **The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the Form 474 Service Provider Invoice (SPI).** The District will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (Form 472). The maximum percentage the District will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Block 5 and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision Letter from the SLD and submission and certification of Form 486, the District shall pay only the discounted amount beginning with the billing cycle immediately following said approval. Alternatively, should the District decide that it is in the best interest of the District to file a Form 472, the District will inform the Service Provider of its intent.
- b. All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the District will only be responsible for paying its non-discounted share.

6) **FCC/SLD AUDITABILITY**

The E-rate program requires that all records be retained for at least ten (10) years from the last date of service provided on a particular funding request. Respondent hereby agrees to retain all books, records, and other documents relative to any Agreement resulting from this RFP for ten (10) years after final payment. The District, its authorized agents, and/or auditors reserves the right to perform or have performed an audit of the records of the Respondent and therefore shall have full access to and the right to examine any of said materials within a reasonable period of time during said period.

7) **PROCUREMENT OF ADDITIONAL GOODS AND/OR SERVICES/COTERMINOUS EXPIRATION**

During the term of any Agreement resulting from this RFP, the District may elect to procure additional or like goods and/or services offered by the Respondent. Such services shall be negotiated and obtained via an official amendment to this Agreement and approval by the District's Governing Board. All terms, conditions, warranties, obligations, maintenance and support of said goods or services shall have a coterminous expiration date with the original date of this Agreement. The District shall not enter into a separate Agreement for said goods or services. Respondents must state in their proposal that they acknowledge, accept and are in agreement with coterminous expiration conditions.

I, the undersigned, as an authorized agent of _____ (Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E-rate process as outlined above.

Signature: _____ **Title:** _____

Phone Number: _____ **Email:** _____

Service Provider Name: _____

PROJECT GOALS

Purpose:

The Bonita Unified School District (“The District”) is soliciting bids to upgrade its wireless network. The District seeks an authorized reseller and integrator that can provide product installation, professional services and support of a proposed wireless access point solution. The District seeks an access point solution that can scale to its needs as listed below.

Vendor Minimum Qualifications:

The Vendor, if other than the manufacturer, shall provide a current, dated, and signed authorization from the manufacturer that the Vendor is an authorized distributor, dealer or service representative and is authorized to sell the manufacturer's products. Failure to comply with this requirement may result in bid rejection. This includes the certification to license the product and offer in-house service, maintenance, technical training assistance, and warranty services, including available of spare parts and replacement units if applicable.

Background:

The District currently uses AeroHive brand access points throughout its 15 locations {13 schools + district office + performing arts center}. Generally, there is at least 1 AP per classroom with some AP’s in administrative spaces with total of about 575 in use. The AP’s are a mix of (wave 1) A+C units and N. The District seeks to remove all N based access points, deploy wave 2 A+C units in its secondary schools and deploy wireless access points to provide for exterior coverage throughout all schools.

Current WiFi Solution

| Manf | Model | Features | Qty |
|----------|--------|---------------------|-----|
| AeroHive | AP-230 | 802.11 A+C | 424 |
| AeroHive | AP-330 | 802.11 N | 33 |
| AeroHive | AP-141 | 802.11 N / External | 4 |
| AeroHive | AP-370 | 802.11 A+C | 114 |

Types and Quantity End User Devices

| Devices | Qty |
|-------------------|------|
| HP Chromebooks | 5338 |
| Apple Ipads | 1241 |
| Windows Computers | 1151 |

- Support of unknown devices through “bring your own device” by students and staff
- Up to 36 District owned devices and unknown BYOD devices in a classroom.

The District’s Wi-Fi Network is lacking in the following ways

- 802.11 A+C is not exclusively used.
- Most schools lack a heat map.
- APs have not been optimized.
- Network not designed for high density of devices.
- Lack of exterior coverage at most schools

Site Information:

- The District utilizes HP 5400 series switches and Cisco 3945 routers at its locations.
- The District has 12 schools, 1 District Office, 1 Performing Arts Center, approximately 10,000 students with about 1,000 employees.
- Internet access is centrally provided from the District Office.
- Each site is connected via a 1Gbps layer 3 MPLS network.

- The District has about 8,000 devices moving towards about 12,000 within 2 years.
 - o Chromebooks
 - o Windows computers
 - o Ipad tablets
 - o MAC computers
- Two internet connections (1Gbps & 50Mbps) with immediate plans to move to up 2GB and eventually 10Gbbps.
- District supports “Bring your own device” (BYOD)

**Access Points Per School
(Erate eligible locations)**

| School | Qty of Aps |
|--|------------|
| Allen Elementary | 32 |
| Bonita High School | 87 |
| Ekstrand Elementary | 33 |
| Ed Jones Educational Complex (High school) | 17 |
| Gladstone Elementary | 32 |
| Grace Miller Elementary | 32 |
| La Verne Heights Elementary | 28 |
| Lone Hill Middle School | 49 |
| Oak Mesa Elementary | 36 |
| Ramona Middle School | 59 |
| Roynon Elementary | 45 |
| San Dimas High School | 69 |
| Shull Elementary | 32 |

(Non E-rate Locations)

| Location | Qty of Aps |
|----------------------------|------------|
| District Office | 17 |
| Bonita Center for the ARTs | 10 |

Specifications / Requirements

- The District is seeking bids to
 - o Purchase and install approximately 411 AeroHive 550 A+C Wave 2 Access Points.
 - 281 to be installed within its 5 secondary schools. Removing the existing APs at these locations. With the goal of providing (Wave-2) interior wireless coverage
 - 130 to be installed throughout its 12 school locations. With the goal of providing (Wave-2) exterior wireless coverage.
 - Exact number of access points subject to change prior to award of contract.
 - o Provide and install up to 500 Cat 6 cable runs access points.
 - Distance will vary of cable run to IDF.
 - Note: AeroHive 550 AP’s require 2 network cables for highest throughput. These runs will augment existing cable already present.
 - Exact number of cable runs subject to change prior to award of contract.
 - o Provide an Aero Hive compatible Heat Map for 13 school locations.
 - o Provide options for
 - Buy back of the following devices.

| <u>Access Point Model</u> | <u>Quantity</u> |
|---------------------------|-----------------|
| <u>AeroHive 330</u> | <u>33</u> |
| <u>AeroHive 141</u> | <u>4</u> |
| <u>AeroHive 370</u> | <u>114</u> |

- Should the District not proceed with Buy back. The Buy back options should be separate and independent of pricing.
- Optimizing the current environment of approximately 600 access points. Including optimizing wireless channel selection, channel width, etc.
- The proposed solution must work with the current and proposed network as outlined in the entire Scope of Work.

Equivalency Language

For convenience in designation on the plans or in the scope or work, certain articles or materials to be incorporated in the work may be designated under a trade name or in the name of a manufacturer. Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process or article desired and shall be deemed to be followed by the words "or equal".

Requested Information:

- Bids and responses should include the following information
 - Itemized cost for proposed solution
 - 1, 3 and 5 year warranty options (described in detail)
 - Including cost for next year warranty costs.
 - Next business day replacement
 - Installation / professional services cost.
 - Training for up to 4 network engineers.
 - Any assumptions necessary to work within the BUSD environment. I.e. required GBICs, cables, ancillary switch gear, etc
 - Prior school districts successfully installed.
- The proposed solution price must include a complete bill of materials, applicable sales tax, applicable shipping, and installation. The cost should be separated by School Site and Erate eligibility clearly identified. Applicable state discount contracts such as CMAS, WSCA or CA authorized piggybackable contract should be clearly identified. The District reserves the right to purchase all, none or a combination of products listed on proposal.
- The District further reserves the right to accept Vendor proposals in whole or in part, therefore having the flexibility to select equipment and services that best meet the needs of the District. Vendors may respond to all or part of the RFP. Responses should separate out each part.

| GRAND TOTAL BID AMOUNT FOR ALL ITEMS | | |
|--------------------------------------|---------------------------|------------------|
| (ITEMIZE EACH) | | |
| | Erate Eligible | Erate Ineligible |
| Parts & Warranty | \$ | \$ |
| Recurrent / Charges (after 1 year) | \$ | \$ |
| Warranty / Support | \$ | \$ |
| Installation | \$ | \$ |
| Professional Services | \$ | \$ |
| Tax | \$ | \$ |
| Shipping | \$ | \$ |
| Total | \$ | \$ |
| | Subtotal Erate Ineligible | \$ |
| | Subtotal Erate Eligible | \$ |
| | PROJECT GRAND TOTAL | \$ |

Please provide a breakdown by site that matches the Grand Total

1. Write in the totals above
2. Attach an itemized, detailed quotation for all items, by school site, and Erate eligibility clearly identified.

Evaluation Factors for Award. Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost and management requirements.

The assumption is that proposed solutions meet the RFP scope of work. If they do not, and bulleted list of how it does not should be clearly provided.

Evaluations of offers will be based upon the Proposer's responsiveness to the RFP and the total price quoted for all the items covered by the RFP.

The following elements will be the primary consideration in evaluating all submitted proposals and in the selection of a Proposer:

- a. 35% - Price of ELIGIBLE products and services, including unit prices, labor rates, travel/trip charges (if applicable), total cost of ownership, etc.
- b. 5% - Ineligible cost of goods
- c. 15% - Technical feature set of products.
- d. 15% - Proposer's experience, 3 year's prior experience with Proposer (if any), overall installation and integration capabilities based upon performance record and availability of sufficient high quality personnel with the required skills and experience for the specific approach.

- e. 10% - Client references and/or citations from prior installations where equal services have been provided for projects of similar size and scope as well as from objective 3rd party reviews.
- f. 20% - The extent to which the Proposer's solution fulfills the stated requirements as set out in this RFP.

Discussions and/or interviews may, at the District's sole option, be conducted with Proposers to permit further evaluation and to allow the District to inquire further into the Proposer's experience on similar projects and other relevant inquiries. All Proposers will be accorded fair and equal treatment with respect to any opportunity for discussion and/or interviews and any written revisions of proposals.

Instructions to Vendors:

General Information

All responses shall conform to instructions provided in this Request for Proposal (RFP) document.

Bid Security

Each bid must be accompanied by one of the following forms of bidder's security: (1) cash; (2) a cashier's check made payable to the Owner; (3) a certified check made payable to the Owner; or (4) a bidder's bond executed by a California admitted surety as defined in Code of Civil Procedure Section 995.120, made payable to the Owner, in the form set forth in the Contract Documents. Such bidder's security must be in an amount not less than **ten percent (10%)** of the maximum amount of such bidder's bid as a guarantee that the bidder will enter into the Contract, if the same is awarded to such bidder, and will provide the required Performance and Payment Bonds, insurance certificates and any other required documents. In the event that a bidder is awarded the Contract and such bidder fails to enter into said Contract or provide the surety bond or bonds within five (5) calendar days after award of the Contract to bidder, said security will be forfeited.

Installation Timeline

No billing can take place prior to July 1, 2017 though start up work can begin as early as April 1, 2017 in order to meet this deadline and maintain compliance with the E-Rate Program rules.

Deadline for RFP Submittal

Vendors must submit all required documents prior to the deadline. All proposals shall be complete and final with no additional information required after the close of the submittal date, unless specifically requested by the District. Responses received after the deadline will be returned unopened as not meeting the RFP requirements

Request for Proposal Preparation Cost

Costs for preparing responses and any other related material is the responsibility of the VENDOR, and shall not be chargeable in any manner to the DISTRICT. The DISTRICT will not be held liable for any cost incurred by VENDORS in responding to the RFP.

Vendor Qualifications

Any individual firm submitting a proposal must be able to provide evidence that the individual or firm and its personnel carrying out the responsibilities have expertise and experiences in all areas identified in the Services Required section of this RFP. The vendor shall provide three (3) K-12 references consisting of similar work and scope.

Wage Rates, Travel and Subsistence.

a. The Contractor and all subcontractors shall comply with the requirements set forth in Division 2, Part 7, Chapter 1 of the Labor Code. Pursuant to Labor Code Sections 1770 et. seq., the Owner has obtained from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which this work is to be performed for each craft, classification or type of worker needed to execute the contract. Copies are available from the Owner to any interested party on request and are also available from the Director of the Department of Industrial Relations. The Contractor shall obtain copies of the above-referenced prevailing wage sheets and post a copy of such wage rates at appropriate, conspicuous, weatherproof points at the Site.

b. Any worker employed to perform work on the Project and such work is not covered by any classification listed in the published general prevailing wage rate determinations or per diem wages determined by the Director of the Department of Industrial Relations, shall be paid not less than the minimum rate of wages specified therein for the classification which most nearly corresponds to the employment of such person in such classification.

c. Holiday and overtime work, when permitted by law, shall be paid for at the rate set forth in the prevailing wage rate determinations issued by the Director of the Department of Industrial Relations or at least one and one-half (1½) times the specified basic rate of per diem wages, plus employer payments, unless otherwise specified in the Contract Documents or authorized by law.

d. These per diem rates, including holiday and overtime work, and employer payments for health and welfare, pension, vacation, and similar purposes, are on file at the administrative office of the Owner, located as noted above and are also available from the Director of the Department of Industrial Relations. It is the Contractor's responsibility to ensure the appropriate prevailing rates of per diem wages are paid for each classification. It shall be mandatory upon the Contractor to whom the Contract is awarded, and upon any subcontractor under such Contractor, to pay not less than the said specified rates to all workers employed by them in the execution of the Contract.

2. DIR Registration of Contractor and Subcontractors. A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in the Labor Code, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

This Project is a public works project as defined in Labor Code section 1720. Each contractor bidding on this Project and all subcontractors (of any tier) performing any portion of the Work must comply with the Labor Code sections 1725.5 and 1771.1 and must be properly and currently registered with DIR and qualified to perform public works pursuant to Labor Code section 1725.5 throughout the duration of the Project. For more information and up to date requirements, contractors are recommended to periodically review the DI's website at www.dir.ca.gov. Contractor shall be solely responsible for ensuring compliance with Labor Code section 1725.5 as well as any requirements implemented by DIR applicable to its services or its subcontractors throughout the term of the Agreement and in no event shall contractor be granted increased payment from the District or any time extensions to complete the Project as a result of contractor's efforts to maintain compliance with the Labor Code or any requirements implemented by the DIR. Failure to comply with these requirements shall be deemed a material breach of this Agreement and grounds for termination for cause. The contractor and all subcontractors shall furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 on at least on a monthly basis (or more frequently if required by the District or the Labor Commissioner) and in a format prescribed by the Labor Commissioner. The District reserves the right to withhold contract payments if the District is notified, or determines as the result of its own investigation, that contractor is in violation of any of the requirements set forth in Labor Code section 1720 et seq. at no penalty or cost to the District. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

Request for Proposal Submission Requirements

All responses to this RFP must be submitted in hard copy form (no email or other electronic submission), no later than 10:30:00 a.m. on January 18, 2017 and clearly marked "Wireless access Point Upgrade RFP," delivered to:

Bonita Unified School District
Purchasing Office
115 W Allen Avenue
San Dimas, CA 91773

All other inquiries should be submitted in writing, no later than 4:30 pm on January 4, 2107 to: hamilton@bonita.k12.ca.us

All submissions meeting the deadline requirement is the property of BUSD and will not be returned. All information submitted in the proposals will be kept confidential and accessed only by those employees of the DISTRICT reviewing the proposals.

The content and sequence of the proposal will be as follows:

1. Cover Letter/Letter of Interest
2. Table of Contents
3. Vendor Company Data
4. Experience and Client References
5. Technical Capabilities
6. Cost Proposal
7. Transition Plan

References

Before awarding any contract, the DISTRICT reserves the right to require the vendor to submit evidence of qualifications, as it may deem appropriate. This evidence may be concerning financial, technical, and other qualifications as well as relevant experience and skills of the vendor.

PAYMENT AND FUNDING

The District intends to partially fund the services contemplated herein by leveraging the federal E-Rate program. Vendors should be familiar with and compliant with all applicable federal E-Rate policies. Bids from vendors that are not E-Rate eligible will not be considered for this RFP. Vendors must provide a response to this RFP that is compliant with E-Rate. Vendors must submit their E-Rate Service Provider Identification Number (SPIN) in the vendor response. Vendors must submit their E-Rate Federal Communications Commission Registration Number (FCCRN) in the vendor response along with proof of FCC Green Light Status. The successful bidder also must abide by the requirements for vendors under the E-rate program as set forth by the E-Rate program administrators. These requirements include, but are not limited to; filing of all Form 474 forms, extension of appropriate discounts to the participating eligible entities, careful record keeping for auditing purposes, and the provision of any information participating eligible entities must submit as part of their filing requirements. The bidder must identify and separate any costs that are associated with non E-Rate eligible entities and services as identified in the scope of work herein.

BID BOND FORM

KNOW ALL MEN BY THESE PRESENT that we, the undersigned, (hereafter called "Principal"), and _____ (hereafter called "Surety"), are hereby held and firmly bound unto the Bonita Unified School District (hereafter called "Owner") in the sum of _____ (\$_____) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

SIGNED this _____ day of _____, 20____.

The condition of the above obligation is such that whereas the Principal has submitted to the Owner a certain Bid, attached hereto and hereby made a part hereof, to enter into a Contract in writing for the construction of _____.

NOW, THEREFORE,

- a. If said Bid is rejected, or
- b. If said Bid is accepted and the Principal executes and delivers a Contract or the attached Agreement form within five (5) calendar days after acceptance (properly completed in accordance with said Bid), and furnishes bonds for his faithful performance of said Contract and for payment of all persons performing labor or furnishing materials in connection therewith,

Then this obligation shall be void; otherwise, the same shall remain in force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract, or the call for bids, or the work to be performed thereunder, or the specifications accompanying the same, shall in anyway affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of said Contract, or the call for bids, or the work, or to the specifications.

In the event suit is brought upon this bond by the Owner and judgment is recovered, the Surety shall pay all costs incurred by the Owner in such suit, including without limitation, attorneys' fees to be fixed by the court.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, on the day and year first set forth above.

By _____

(Corporate Seal)

Principal's Signature

Typed or Printed Name

Principal's Title

By _____

(Corporate Seal)

Surety's Signature

Typed or Printed Name

Title

(Attached Attorney in Fact Certificate)

Surety's Name

Surety's Address

Surety's Phone Number

IMPORTANT:

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code Section 105, and if the work or project is financed, in whole or in part, with federal, grant, or loan funds, it must also appear on the Treasury Department's most current list (Circular 570 as amended).

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative for service of process in California if different from above)

(Telephone Number of Surety and agent or representative for service of process in California).

BID GUARANTEE FORM
(Use only when not using a Bid Bond)

Accompanying this proposal is a cashier's check payable to the order of the Bonita Unified School District or a certified check payable to the order of the Bonita Unified School District in an amount equal to ten percent (10%) of the base bid and alternates (\$_____).

The proceeds of this check shall become the property of said Owner, if, this proposal shall be accepted by the Owner through the Owner's Governing Board, and the undersigned fails to execute a Contract with and furnish the sureties required by the Owner within the required time; otherwise, said check is to be returned to the undersigned.

Bidder

Note: Use this form, in lieu of Bid Bond form, when a cashier's check or certified check is accompanying the bid

ATTACHMENT A

BONITA UNIFIED SCHOOL DISTRICT LOCATIONS

| | |
|--|---|
| Allen Ave Elementary 740 Allen Ave. San Dimas, CA 91773 | Ekstrand Elementary 400 N Walnut Ave. San Dimas, CA 91773 |
| Gladstone Elementary 1314 W Gladstone San Dimas, CA 91773 | Grace Miller Elementary 1620 Holly Oak St La Verne, CA 91750 |
| Laverne Heights Elementary 1550 Baseline Rd. La Verne, CA 91750 | Oak Mesa Elementary 5200 Wheeler Ave. La Verne, CA 91750 |
| Roynon Elementary 2715 E St La Verne, CA 91750 | Shull Elementary 825 N. Amelia San Dimas, CA 91773 |
| Lone Hill Middles School 700 S Lone Hill San Dimas, CA 91773 | Ramona Middle School 3490 Ramona Ave La Verne, CA 91750 |
| Bonita High School 3102 D St. La Verne, CA 91750 | San Dimas High School 800 W Covina Blvd San Dimas, CA 91773 |
| Ed Jones Education Center 121 W Allen Ave San Dimas, CA 91773 | |